

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
Video Conference
April 27, 2021 – 7:00 p.m.**

I. Call to Order

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent known, the agenda of this meeting on July 1, 2020, and on April 20, 2021, to the Courier Post, and Burlington County Times. Copies of this notice also have been placed in the Board Office and in each of the district schools on April 19, 2021, posted on the District website on April 23, 2021, and sent to the Township Clerk on June 19, 2020, and on April 16, 2021.

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Dr. Sandra Alberti
Mr. Jack Fairchild
Mrs. Dria Law
Dr. Mark Snyder
Mr. Mark Villanueva
Mr. Maurice Weeks
Mr. David A. Weinstein

Ms. Lauren Romano, Vice-President
Mrs. Caryn Shaw, President

Mr. John Comegno, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mr. James M. Heiser, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Dr. Carolyn Gibson, Interim Director of Human Resources
Mr. Jeffrey Arey, Director of Instructional Technology

V. Executive Session

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Personnel
- HIB
- Attorney-Client Privilege – Mediation and Grievance

Moved by: _____ Second: _____ Vote: _____

VI. Return to Public

Moved by: _____ Second: _____ Vote: _____

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #21-215:

March 16, 2021 Executive Session
March 16, 2021 Regular Meeting

March 23, 2021 Executive Session
March 23, 2021 Special Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. President’s Remarks

D. Educational Highlights –Superintendent’s Monthly Report

1. General Updates

- Good News – Fundraising efforts on behalf of the William Allen Middle School
 - World Central Kitchen
 - Water Warriors – Chris Long Foundation
- “Unsung Heroes” – Dria Law
- “Reflections Continued” – Carole Butler
- District Reentry – Present and September 2021

E. Student Board Representatives

- Cara Petrycki
- Claire Hurren
- Logan Procopio
- Bhavika Verma
- Jack Brittain

F. Board Committee Reports – Questions and Comments

G. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment on Agenda Items

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

VIII. Budget Presentation

IX. Public Hearing on the 2021-2022 Proposed Budget

MOTION:

I recommend that the Public Hearing on the 2021-22 Proposed Budget be opened.

Moved by: _____ Second: _____ Vote: _____

X. Close Public Hearing on the 2021-2022 Budget

MOTION:

I recommend that the Public Hearing on the 2021-22 Proposed Budget be closed.

Moved by: _____ Second: _____ Vote: _____

XI. Adoption of Final Budget – 2021-2022

MOTION:

BE IT RESOLVED that the final budget be approved for the 2021-2022 School Year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2021-22 Total Expenditures	78,173,502	1,692,335	5,003,257	84,869,094
Less: Anticipated Revenues	10,940,285	1,692,335	416,949	13,049,569
Taxes to be Raised	67,233,217	0	4,586,308	71,819,525

BE IT FURTHER RESOLVED, that the Moorestown Township Board of Education includes in the budget the use of banked cap in the amount of \$190,000. The purpose of the banked cap is to continue to provide resources to our schools as they meet the needs of our pupils in the areas of programming, safety, and security. The use of this banked cap cannot be deferred or incrementally completed over time.

BE IT FURTHER RESOLVED, that the proposed base budget exceeds the State's Adequacy Budget.

Moved by: _____ Second: _____ Vote: _____

XII. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – February, 2021 – Exhibit #21-216
2. **Treasurer's Report** – January and February, 2021 – Exhibit #21-217
3. **Cafeteria Report** – February and March, 2021 – Exhibit #21-218

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of February, 2021 attached as Exhibit #21-219.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$11,828,130.39 attached as Exhibit #21-220.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

XIII. Recommendations of the Superintendent

A. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on first reading:

- Policy 0145 Board Member Resignation and Removal
- Regulation 1642 Earned Sick Leave Law
- Policy 1643 Family Leave Act
- Policy 5330.01 Administration of Medical Cannabis
- Regulation 5330.01 Administration of Medical Cannabis
- Policy 7425 Lead Testing of Water in Schools
- Regulation 7425 Lead Testing of Water in Schools
- Policy 0164.6 Remote Public Board Meetings during a Declared Emergency

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #21-221.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on second reading:

- Policy 6470.01 Electronic Funds Transfer and Claimant Certification
- Regulation 6470.01 Electronic Funds Transfer and Claimant Certification
- Policy 7510 Use of School Facilities
- Policy 8561 Procurement of Procedures for School Nutrition Programs
- Policy 1648 Restart & Recovery Plan Appendices

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulations listed above as Exhibit #21-222.

3. Policies and Regulations to be Abolished

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be abolished:

- Policy 3431.1 Family Leave
- Policy 4431.1 NJ Family Leave Insurance Program
- Policy 3431.3 NJ Family Leave Insurance Program
- Policy 4431.3 NJ Family Leave Insurance Program
- Policy 7430 School Safety
- Regulation 7430 School Safety
- Policy 2415.01 Academic Standards, Academic Assessments and
Accountability
- Policy 2415.03 Highly Qualified Teachers

MOTION:

I recommend that the Board abolish the Policies and Regulations listed above as Exhibit #21-223.

Approval of Items 1 – 3:

Moved by: _____ Second: _____ Vote: _____

B. Educational Program

1. Burlington County Alternative School Placement for 2020 - 2021

The student listed is recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the student on Exhibit #21-224 for the 2020-2021 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

2. Home Instruction 2020 - 2021

Approval is requested for Home Instruction for students during the 2020-2021 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #21-225 for the 2020-2021 school year.

Approval of Items 1 – 2:

Moved by: _____ Second: _____ Vote: _____

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses “Travel Expenditures” paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #21-226.

2. Donations

MOTION:

I recommend the Board accept the following donations:

- \$60 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School

3. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #21-227.

4. Middle School Athletic Schedules – Spring 2021

MOTION:

I recommend the Board approve the Middle School Spring 2021 athletic schedules as listed in Exhibit #21-228.

5. Burlington County Educational Services Unit Professional Services 2021-22

The Burlington County Educational Services Unit provides districts with a variety of professional services on an “as requested” basis.

MOTION:

I recommend that the Board approve the Burlington County Educational Services Unit Agreement for Professional Services for 2021-22 attached as Exhibit #21-229.

6. Burlington County Educational Services Unit Non-Public Contracted Services 2021-22

The Burlington County Educational Services Unit has provided services on behalf of Moorestown Township Public Schools to non-public schools pursuant to the requirements of NP Chapters 192/193, Chapter 226 (Nursing) and IDEA.

MOTION:

I recommend that the Board approve the agreements, attached as Exhibit #21-230 with Burlington County Educational Services Unit for non-public Chapters 192/193, Chapter 226 (Nursing) and IDEA services for 2021-22.

7. Burlington County Educational Services Unit Resolution

The Burlington County Educational Services Unit was formed to coordinate and provide certain services for local school districts in Burlington County. Approval of the following Joint Transportation Agreements will allow Moorestown to participate in transportation services coordinated through this program.

MOTION:

I recommend that the Board approve Burlington County Educational Services Unit Joint Transportation Agreements for 2021-22, as listed in Exhibit #21-231.

8. Non-Resident Tuition Students

A resolution is requested approving acceptance of non-resident tuition students for the 2021-2022 school year.

MOTION:

I recommend that the Board approve the 2021-2022 non-resident tuition students as listed in Exhibit #21-232.

9. 2021 ESEA Consolidated Grant Amendment #1 Application

The Moorestown Township Public Schools' Revised ESEA Consolidated Grant Amendment Application #1 for 2021 requires Board of Education approval. This amendment is required in order to allocate unspent carry-over funds.

<u>Title</u>	<u>Carryover Amounts</u>			<u>Revised Grant Amounts</u>		
	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>
Title I	\$18,415	\$0	\$18,415	\$133,490	\$0	\$133,490
Title IIA	\$90,067	\$6,769	\$96,836	\$148,079	\$11,129	\$159,208
Title III	\$0	\$0	\$0	\$10,298	\$0	\$10,298
Title IV	\$12,812	\$963	\$13,775	\$22,113	\$1,662	\$23,775
Total	\$121,294	\$7,732	\$129,026	\$313,980	\$12,791	\$326,771

MOTION:

I recommend that the Board hereby authorize the submission of the Revised ESEA Consolidated Grant Amendment #1 application for Fiscal Year 2021, and accepts the grant award of these funds upon the subsequent approval of the FY 2021 ESEA amendment application.

10. Extended Day Care (EDC) Tuition Rates 2021-2022

MOTION:

I recommend the Board approve the 2021-2022 Extended Day Care (EDC) tuition rates attached as Exhibit #21-233.

Approval of Items 1 – 10:

Moved by: _____ Second: _____ Vote: _____

D. Employee Relations

Employment is subject to a criminal background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), required physical, S414 and Board of Education approval for the 2020-2021 and 2021-2022 school year.

1. Appointments

Administrative Staff

- a. Dr. Karen Benton, as the Director of Curriculum, Instruction and Innovation. Her annual salary will be \$160,000 prorated, effective July 12, 2021 through June 30, 2022.

Professional Staff

No actions recommended at this time.

Support Staff

- b. Michael Kringler, Full Time Paraprofessional at the High School at an annual salary of \$16,108.07 (prorated) Column Para AA/BS, Step 1 Paraprofessional Salary Guide effective March 22, 2021 through June 30, 2021 (**corrected start date from April 12, 2021**).
- c. Jorge Martinez, Bus Driver for the Transportation Department. Mr. Martinez’s hourly rate is \$16.50 for 5 hours per day for an annual salary of \$15,097.50 prorated, effective April 28, 2021 through June 30, 2021.

2. Leave of Absence and Extension to Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Jessica Herb, Special Education Teacher at the Upper Elementary School, a paid Medical Leave of Absence May 10, 2021 through June 30, 2021.
- b. Erica Mahan, Special Education Teacher at the Upper Elementary School, a paid Medical Leave of Absence April 19, 2021 through June 30, 2021.

- c. Katherine Kaubin, Special Education Teacher at the Middle School, an extension to an unpaid Child Rearing Leave of Absence May 4, 2021 through June 30, 2021.
- d. Caisse Gore, Language Arts Teacher at the Middle School, an extension to an unpaid Family Medical Leave of Absence April 1, 2021 through June 30, 2021.
- e. Paige Morgan, English Teacher at the High School, a paid Medical Leave of Absence March 22, 2021 through April 18, 2021; unpaid Family Medical Leave of Absence April 19, 2021 through April 30, 2021.
- f. Christine Rivera, English Teacher at the High School, a paid Medical Leave of Absence April 12, 2021 through June 30, 2021.

Support Staff

- a. Michelle Molz, Paraprofessional at the George Baker Elementary School, an unpaid absence March 31, 2021.
- b. Monica Robinson, Paraprofessional at the South Valley Elementary School, a paid Medical Leave of Absence April 26, 2021 through June 30, 2021.
- c. Michelle Hamilton, Paraprofessional at the Upper Elementary School, an unpaid absence April 23, 2021 through April 28, 2021.

3. Change of FTE/Location

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Erin Shaw, .3FTE Reading Support Teacher at the High School to a .4FTE at the High School and Middle School at an annual salary of \$33,275.00 (\$8,319.00 increase) prorated, Step 11 Column MA, effective March 29, 2021 through June 30, 2021 (Funded by ESEA).

Support Staff

No actions recommended at this time.

4. Retirements

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Patricia Warne, a Special Education Teacher at the Middle School, after 13 years of service to the District, effective July 1, 2020.

Support Staff

No actions recommended at this time.

5. Resignations

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Nicole Talarico, a Special Education Teacher at the George Baker Elementary School, effective June 30, 2021.

Support Staff

- a. Marcos Crespo, Bus Driver for the Transportation Department, effective April 1, 2021.
- b. Madelyn McMahon, Child Caregiver for the Extended Day Care Program, effective April 11, 2021.

6. Extension of Contract

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Abby Soleil Bucci, a Long Term Substitute Language Arts Teacher at the Middle School, effective April 2, 2021 through June 30, 2021.
- b. Nicole Dimitri, a Long Term Substitute Special Education Teacher at the Middle School, effective May 7, 2021 through June 30, 2021.
- c. Erica Rager, a Long Term Substitute English at the High School, effective April 2, 2021 through June 30, 2021.

Support Staff

No actions recommended at this time.

7. Salary Correction

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Meredith Salmon, a Paraprofessional at the George Baker Elementary School. An annual salary correction from \$16,408.07 to \$16,108.65 effective January 11, 2021 through June 30, 2021.

8. Reappointment

Administrative Staff

- a. Approve the submission draft of the 2021-2022 employment contract of James Heiser, Business Administrator/Board Secretary contract to the Burlington County Executive Superintendent’s Office.

Professional Staff

No actions recommended at this time.

Support Staff

No actions recommended at this time.

9. Substitutes - Exhibit #21-234

10. Movement on Salary Guide - Exhibit #21-235

11. Anticipated HS and MS Athletics - Exhibit #21-236

12. Professional Development Presenters - Exhibit #21-237

13. High School Volunteer - Exhibit #21-238

14. Summer Enrichment Staff - Exhibit #21-239

15. Clubs - Exhibit #21-240

16. Middle School Baseball 1:1 Paraprofessional - Exhibit #21-241

17. 2021-2022 Reappointments - Exhibit #21-242

- a. MAA
- b. Certificated Tenured Staff
- c. Non-Tenured Certificated Staff
- d. Secretaries
- e. Buildings & Grounds
- f. Educational Services
- g. Job Coach
- h. Non-Affiliated

Approval of Items 1 – 17:

Moved by: _____

Second: _____

Roll Call Vote: _____

XIV. Suspensions and HIB Report

A. Suspensions – Exhibit #21-243

XV. Informational Only

A. Enrollment Information – April 1, 2021

School	2019-2020	2020-2021
High School	1266	1284
Middle School	659	626
Upper Elementary School	918	851
Elementary School	1136	1051
Total	3979	3812

B. Old Business

C. New Business

D. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

XVI. Adjournment

Moved by: _____ Second: _____ Vote: _____